



Full Governing Body Meeting

Monday 1st October 2018

Chaired by: Jill Skidmore

Clerked by: Laura McNulty

Present: Jill Skidmore (JS) Chair; Karen O'Connor (KO) Headteacher; Sharon Redfern (SR); Mary Teeboon (MT); Cat Labio (CL); Caroline Payne (CP); Caroline Boam (CB) and Laura McNulty (LM) Clerk.

Action:

001 18/19 **Introduction and Welcome**
JS welcomed Governors to the meeting at 7:30pm.

002 18/19 **What we are hoping to achieve this evening**
Set the groundworks for another successful year.

003 18/19 **Any other business**
Pay Policy.

004 18/19 **Apologies**
Apologies were received from Helen Smith (HS); Sarah Bellicoso (SBe); and Andrea Kirkland (AK). Governors accepted these apologies.

Agreed

005 18/19 **Governing Body Membership**
Vacancies remain for a Foundation Trustee governor and an ex-officio church Governor. A parent has shown interest in the Foundation Trustee role, and their details will be passed to the trustees for consideration.

Re-election of officers:

JS agreed to stand for another two years as Chair of Taddington Governing Body. With no other interest and much gratitude, Governors unanimously agreed this position. SR has agreed to stand as vice-chair, and again with no other interest and sincere gratitude Governors unanimously agreed this position.

Agreed

Agreed

006 18/19 **Declaration of Business Interests**
Declaration of pecuniary and personal interest forms were completed by all Governors present.

There were no declarations of business interests in the agenda of this meeting.

007 18/19 **Minutes of previous meeting**
Minutes of the meeting held on 16th July had been previously distributed. There was an error spotted in minute number 114 17/18 which should have read 'Sainsburys Games Mark' and not 'Sainsburys Game Smart'. Other than this, the minutes were agreed as correct and signed by JS.

Agreed

008 18/19 **Confidentiality**
Governors agreed that there were no items to be marked as confidential.

Agreed

JS reiterated that the conversation within Governing Body meetings is confidential in nature, to allow all Governors to express their views and opinions. The outcome of decisions carry collective corporate responsibility.

- 009 18/19 **Matters arising and actions**
(113 14/15) Consider purchase re B Gregory – ‘Bill’s Bell’. Ongoing.
SR mentioned that there is still a bell available in Hollinsclough, should the school wish to purchase and renovate.
- 010 18/19 **Extra-ordinary Governing Body Meeting**
There are two sets of minutes for the extra-ordinary meeting held on 19/09/18.
- The first set of minutes were taken when all Governors who attended were present – the first half of the meeting. These were agreed by all Governors present as correct, and signed by JS.
- The second set of minutes were compiled for the second half of the meeting, once the Complaints Panel members had left. To agree these minutes, the members of the Complaints Panel (CB and CL) left the room. Governors discussed and agreed the second set of minutes, which were signed as correct by JS.
- CB and CL then re-joined the meeting.
- 011 18/19 **Committees:**
- Curriculum Committee – Chair HS**
Not met yet this academic year.
- Finance Committee – Chair JS**
Not met yet this academic year.
- Personnel Committee – Chair JS**
SR talked through the minutes of the meeting. The Pay Policy was reviewed, however, since the meeting DCC has issued a new Pay Policy which has been distributed to Governors and is to be approved with the other policies this meeting.
- After reviewing the terms of reference for this committee, it was noted that there are a minimum of four members required and it presently has only three. CL volunteered to join this committee and Governors unanimously agreed.
- KO is to look at the costs involved with employing the Caretaker directly through school (presently contracted through DCC), as this would allow for direct payments of overtime, and make it easier to request additional work to be completed.
- Buildings and H&S Committee – Chair JS**
SR read through the minutes. The upper junior classroom and office are newly decorated and with the exception of a few snagging issues, looks fantastic.
- School is likely to have to pay a significant amount towards the hall floor repairs, but have budgeted for this eventuality.
- 012 18/19 **Headteacher’s Report**
KO talked through her report. CP noticed that the upper junior class looked to be significantly larger than the others. KO explained that for three mornings a week this class has two teachers and separates into groups, and in the afternoons it has various activities such as swimming, that are not affected by the size. CP asked if the TA cover was sufficient. KO confirmed that it (presently) was. CP mentioned that Maths has been judged to be slipping behind English, but was not mentioned in the new SIP. KO explained that whilst it is not a school priority, it is still closely monitored and measured, with SB (Maths Co-ordinator) writing an action plan. KO went on to explain that Maths has a broader range of skills required and that good progress continues to be made – progress is not declining, and the average Maths

Agreed

KO

attainment score is increasing. Statistics can be misleading.

KO asked Governors if they felt that they would benefit from training outlining the difference between progress and attainment. Governors agreed that this would be beneficial. KO to present a 30 minute breakdown outlining the differences, before the next GB meeting in November.

- 013 18/19 **School Vision**
KO presented the proposed school vision which Governors critiqued. KO to take an amended version back to staff and pupils for them to comment further. **KO**
- 014 18/19 **Sports Funding and Pupil Premium**
Sports Funding
KO distributed and talked through the report. CP and CL asked about Forest School's training. KO is still searching for free training.

Pupil Premium
KO talked through the report which had been previously distributed.
- 015 18/19 **Policies**
The following had been previously distributed and were accepted and adopted by Governors without amendments: **Agreed**
- Homework
 - Science
 - Keeping Children Safe in Education
 - Inclusion
 - Literacy
 - DT
- In addition the **Pay Policy**, which had only recently been received by school, was agreed without amendments.
- 016 18/19 **School Improvement Plan**
Governors discussed the targets, which had previously been set.
- 017 18/19 **Chairs Report**
Nothing to report.
- 018 18/19 **Extended Services / Explorers**
CP reported that the AGM had been completed and Sarah Fletcher was now the Chair of the committee. A grant of £1,000 had been received from the Bingham's Trust. The recent quiz had raised over £400.
- 019 18/19 **Parent View**
Nothing new to report.
- 020 18/19 **SEF and Skills Audit**
Forms have been completed by those Governors at the meeting and LM will bring the collated results the meeting in November. **LM**
- 020 18/19 **Budget**
Nothing to report.
- 019 18/19 **Virements, Approvals, Disposals and Transfers**
Nothing requested.
- 020 18/19 **SEND**
Covered in Headteachers report. Nothing additional to report.

- 021 18/19 **Safeguarding**
A new policy is due soon, to follow the new report on Keeping Children Safe in Education.
- 022 18/19 **Governor Visits**
KO reported that community lunches are proving very popular.
- 023 18/19 **Correspondence and Information for Governors**
A letter has been received from DCC with regard to budget projections. The Finance Committee are to meet to discuss this further.
- 024 18/19 **AOB**
SR mentioned how well Taddington children had behaved at a recent local charity tractor run. Over 120 tractors raised over £3,000 for stroke and cancer charities.
- What have we achieved that will make a difference to the children in our school?**
Governors work in a challenging and supportive manner to achieve the best outcomes for children attending this school.

The meeting ended at 9:15pm.

Date of next meetings: **Monday 26th November 2018**
Monday 4th February 2019
Monday 1st April 2019
Monday 20th May 2019
Monday 15th July 2019

All meetings start at 7:30pm and are held in Taddington School.