



Full Governing Body Meeting

Monday 21st May 2018

Chaired by: Jill Skidmore

Clerked by: Laura McNulty

Present: Jill Skidmore (JS) Chair; Karen O'Connor (KO) Headteacher; Sharon Redfern (SR); Mary Teeboon (MT); Cat Labio (CL); Caroline Payne (CP); Helen Smith (HS); Sarah Bellicoso (SBe); Andrea Kirkland (AK); Caroline Boam (CB); and Laura McNulty (LM) Clerk.

Action:

077 17/18 **Introduction and Welcome**
JS welcomed Governors to the meeting at 7:30pm on a very beautiful evening.

078 17/18 **What we are hoping to achieve this evening**
To agree the budget.

079 17/18 **Any other business**
None declared.

080 17/18 **Apologies**
All present.

081 17/18 **Governing Body Membership**
The trustees continue to seek a Governor to fill the Foundation Trustee vacancy.

A vacancy also remains for an ex-officio Governor. KO to mention to D Channon (Diocese). Governing Body (LM) to write to PCC to hopefully expedite a resolution.

**KO
LM**

082 17/18 **Declaration of Business Interests**
There were no declarations of business interests in this meeting.

083 17/18 **Minutes of previous meeting**
Minutes of the meeting held on 12th March had been previously distributed. The minutes were agreed as correct and signed by JS.

Agreed

084 17/18 **Confidentiality**
Governors agreed that minute number 062 17/18 was to be marked as confidential.

Agreed

085 17/18 **Matters arising and actions**
(113 14/15) Consider purchase re B Gregory – 'Bill's Bell'. Ongoing.
(023 17/18) Safeguarding action and E-Safety Audit questions – Ongoing.

086 17/18 **Committees:**
Curriculum Committee – Chair HS
KO and HS talked through the recent meeting (15/05/18).

The school nurse no longer attends school as part of sex education, which has shifted to a more biological/reproduction content to compliment the work through the school on relationships.

SATs procedures were discussed and agreed.

Finance Committee – Chair JS
Not met.

Personnel Committee – Chair JS

KO and JS talked through the recent meeting (08/05/18) to discuss policies, staffing for September, the new caretaker (who is proving very successful) and EC's transition back from maternity leave.

Buildings and H&S Committee – Chair JS

KO and JS talked through the recent meeting (08/05/18) discussing renovations to the upper junior classroom and the school office. KO to get a fully-inclusive quote from DCC for the office and forward to Governors for approval. KO is also awaiting quotes for the classroom. All work is hoped to be completed over the summer break.

KO

There is no news on the status of the hall floor insurance claim.

087 17/18

Headteacher's Report

KO talked through her report. There is good improvement on attendance. Governors discussed possible reasons and how to maintain.

There is good progress being made with SEND children. Governors discussed how progress was qualified. Governors discussed SSSN and the role and training for the school SENCO, which will be considered further once EC returns. CP asked about the Psychology Service package. KO explained that DCC offered three packages with increasing prices for increasing services. School has previously purchased 'silver' but now 'gold' is more appropriate for 2018-19.

KO mentioned how one of the cluster schools may become a 'teaching alliance', offering exciting funding options.

LMS Primary Schools cluster have invited Taddington to join them. Governors discussed.

088 17/18

Admissions

KO informed Governors that there will be 8 new children starting in reception in September, being split 3 girls and 5 boys.

089 17/18

Sports Funding and Pupil Premium

KO distributed estimated costings.

Pupil Premium – likely to be a reduced amount in April 2019. It is planned to use the same structure of funding as this presently works well.

HS left the meeting at 8:30pm.

Sports Funding – KO explained that the sports package that the school buys into (HPSSP) is no longer part of Buxton Community School. Prices for membership have steadily increased (£200+ for 16/17, £600+ for 17/18, and £1,600+ for 18/19). Not all events are suitable for very small schools. KO suggested an alternative – a sports cluster group made up of local small schools. KO requested permission to spend the £1,600 for funding local group sports activities for 1 year to see how this compared to HPSSP. Governors agreed.

Agreed

KO explained how Chris Hill Sports have quoted £1,365 to run a sports breakfast club (no breakfast provided), one morning a week for a year. KO recommended trying this for the summer term to monitor take-up. Governors agreed.

Agreed

090 17/18	<p>Policies The following had been previously distributed and were accepted and adopted by Governors without amendments:</p> <ul style="list-style-type: none"> • Sex and Relationship Education • Confidential Reporting Code • Visitors Procedures • Privacy Notice • Grievance • Abusive Parents • Parental Behaviour • Statement of British Values <p>There is still no DCC policy for Records Management post GDPR. This will hopefully be brought to the July meeting.</p>	Agreed
091 17/18	<p>School Improvement Plan KO distributed and briefly discussed progress.</p>	
092 17/18	<p>Chairs Report Nothing to discuss.</p>	
093 17/18	<p>Extended Services / Explorers CP reported that attendance was reasonable consistent but that prices may need to increased.</p>	
094 17/18	<p>Parent View Nothing new to report.</p>	
095 17/18	<p>GDPR Governors are aware that there are changes in data holding requirements and that it is their role (as school strategic leaders) to ensure that correct policies and procedures are in place. School staff are working hard to ensure that the school is legally compliant.</p> <p>JS wished it to be minuted that all Governors would like to express appreciation and thanks to Caroline Parsons for being a complete star and going the extra mile to ensure that all school systems run smoothly, along with offering sound advice and expertise. Governors unanimously agreed.</p> <p>KO agreed to organise a school email address for Governors for the confidential distribution of paperwork.</p>	Agreed KO
096 17/18	<p>Budget KO talked through the budget information presented to Governors. Staffing points: LR contract to end, CP hours to increase to 3 days per week permanently, AW hours to increase to 0.7 temporarily until 2020, HP hours to increase to 1 hr 15 mins per day.</p> <p>Following discussions the Annex 1 and 5 were agreed and signed by JS.</p>	Agreed
097 17/18	<p>Virements, Approvals, Disposals and Transfers No requests.</p>	
098 17/18	<p>SEND Previously covered.</p>	
099 17/18	<p>Safeguarding Nothing to report.</p>	
100 17/18	<p>Governor Visits</p>	

CL has visited to monitor SATs procedures.

101 17/18 **Correspondence and Information for Governors**
All Governors are invited to safeguarding training in June – KO to email details

KO

102 17/18 **AOB**
Nothing to report.

What have we achieved that will make a difference to the children in our school?

A sensible and achievable budget has been approved. Governors have noted excellent attendance for pupils in general and Governors at this meeting.

The meeting ended at 10:00pm.

Date of next meetings: **Monday 16th July 2018**

All meetings start at 7:30pm and are held in Taddington School.