



Full Governing Body Meeting

Monday 27th November 2017

Chaired by: Jill Skidmore

Clerked by: Laura McNulty

Present: Jill Skidmore (JS) Chair; Karen O'Connor (KO) Headteacher; Andrea Kirkland (AK); Sharon Redfern (SR); Mary Teeboon (MT); Sarah Bellicoso (SBe); Caroline Boam (CB); Cat Labio (CL); Caroline Payne (CP); Helen Smith (HS) and Laura McNulty (LM) Clerk;

Action:

001 17/18 **Introduction and Welcome**

JS welcomed all to the Governing Body meeting at 7:30pm.

002 17/18 **What we are hoping to achieve this evening**

Governors hope to achieve a quick, festive and productive meeting.

003 17/18 **Any other business**

Website (CP)

004 17/18 **Apologies**

All present

005 17/18 **Governing Body Membership**

SB has been re-appointed as the staff Governor.

The trustees continue to search for a possible Governor to fill the Foundation Trustee vacancy.

Rev Benson has not been in communication with regard to his ex-officio vacancy to replace Sue Bamping, who will be missed.

006 17/18 **Declaration of Business Interests**

There were no declarations of business interests in this meeting.

Declaration of personal and pecuniary interest forms were completed by all Governors.

007 17/18 **Minutes of previous meeting**

Minutes of the meeting held on 17th July had been previously distributed. The minutes were agreed as correct and signed by JS.

Agreed

008 17/18 **Confidentiality**

Governors agreed that there were no items to be marked as confidential.

Agreed

009 17/18 **Matters arising and actions**

(113 14/15) Consider purchase re B Gregory – 'Bill's Bell'. Ongoing.

010 17/18 **Committees:**

Buildings and H&S Committee – Chair JS

JS talked through the minutes (14/11/17). The trustees are likely to donate toward a new interactive whiteboard for the hall. KO to confirm amount.

KO

JS talked through the minutes (21/11/17). Spending of £1,261 on 8 new blinds for all windows in each classroom was agreed, with installation due over the Christmas

Agreed

period.

Finance Committee – Chair JS

Not met.

Personnel Committee – Chair JS

JS talked through the minutes (14/11/17).

Curriculum Committee – Chair HS

KO talked through the minutes (21/11/17). CP asked if the questions stated in the minutes had been answered. KO and HS confirmed that they had and briefly outlined each.

011 17/18 **Headteacher’s Report**

KO talked through the report and explained that due to no church representative being available, the school Christingle Service had now been cancelled. CP asked if the EWO had visited school. KO confirmed when the visits had and would take place, and what they hoped to achieve.

HS left the meeting at 8:15pm

CP asked if the Pupil Premium plan had been distributed. KO replied that it had not, and would be discussed later in the meeting.

CP asked why we were not aiming to hit the national averages in targets. KO explained that due to the number and abilities of our children, the targets set are realistic. The higher averages would not be achievable by the present cohort. MT explained that smaller cohorts with SEN skew results. CL discussed further, explaining how Ofsted look at results in context. Governors discussed how progress is now measured.

KO talked through the ASP (Assessing School Performance) report which had replaced RaiseOnline. Some of the data is inaccurate due to conflicting advice on which data to submit. The numbers are also affected by the small cohorts.

012 17/18 **Sports Funding and Pupil Premium**

KO talked through the Sports SIP led by KF with the emphasis being on living a healthy life (wellbeing). Governors approved wholeheartedly.

KO talked through the Pupil Premium strategy which emphasises Resilience, Maths and Writing. CP asked if Steve Peters (a nationally-acclaimed psychologist living locally) could visit the children. KO to look into funding a visit with the cluster schools.

KO

013 17/18 **Policies**

The following had been previously distributed and were accepted and adopted by Governors without (or with minimal grammatical) amendments:

Agreed

- | | |
|----------------------------------|-----------------------------------------------|
| • Governor Expenses | • Accident |
| • Computer Disaster Recovery | • Confidentiality & Handling Sensitive Issues |
| • Home School Agreement | • Professional Development |
| • Maths & Calculations | • Attendance |
| • Teaching & Learning | • PSHE & Citizenship |
| • Management of Sickness Absence | • Code of Conduct for Employees |
| • Administration of Medicines | • Code of Conduct for Governors |
| • Teachers Pay | • Safeguarding |
| • Modern Foreign Languages | |

- Complaints Procedure
- RE

- 014 17/18 **School Improvement Plan**
KO talked through the SIP. CP asked why Maths is targeted for another year. KO explained that it was now problem solving and had been calculations.
- 015 17/18 **Chairs Report**
Nothing to report.
- 016 17/18 **Extended Services / Explorers**
CP discussed Explorers. Mel Fisher has joined as the new manager. They are now open five nights. Governors discussed funding, events, attendance, and breakfast club options.
- 017 17/18 **SEF and Skills Audit**
KO talked through the results. Some of the areas of weakness are not significant for a Primary School, such as knowledge of careers and sixth form. Governors agreed that other areas of weakness could be covered in training – KO to look into. **KO**
- 018 17/18 **Parent View**
There are only 9 results so data is not available for discussion.
- 019 17/18 **Performance Management**
*** Confidential Item Removed ***
- 020 17/18 **Budget**
JS explained that the four year prediction was too far in advance and unrealistic. KO and JS explained that if the Government implement the new funding formula then the school is likely to gain. Presently the actual spend is in-line with the predicted (Annex 1) spending.
- 021 17/18 **Virements, Approvals, Disposals and Transfers**
None requested.
- 022 17/18 **SEND**
KO gave a verbal update. AW has taken over as co-ordinator and has re-designed the approach, tracking systems and processes. AW has also joined the Buxton SENCO cluster group. KO feels that provision is now more targeted and focused.
- 023 17/18 **Safeguarding**
KO talked through the action plan including the E-Safety audit. Governors to look at and bring any questions to the next meeting. **All**
- 024 17/18 **Governor Visits**
Nothing to report
- 025 17/18 **Correspondence and Information for Governors**
Nothing to report
- 026 17/18 **AOB**
CP asked if Governors could use the 'What Maintained Schools Must Have On Their Website' guidance to look at the school website and appraise. LM to send guidance and Governors to discuss at next meeting. **LM**
All
- What have we achieved that will make a difference to the children in our school?**
Governors have strategically led the school in its continuous improvement,

recognising the positive impact that excellent staff and leadership make.

The meeting ended at 10:05pm.

Date of next meetings: **Monday 29th January 2018**
Monday 12th March 2018
Monday 21st May 2018
Monday 16th July 2018

All meetings start at 7:30pm and are held in Taddington School.