



Full Governing Body Meeting

Monday 27<sup>th</sup> March 2017

Chaired by: Jill Skidmore

Clerked by: Laura McNulty

Present: Jill Skidmore (JS) Chair; Karen O'Connor (KO) Headteacher; Sharon Redfern (SR); Mary Teeboon (MT); Sarah Bellicoso (SBe); Caroline Boam (CB); Cat Labio (CL); Caroline Payne (CP); Sue Bamping (SBam); Helen Smith (HS); and Laura McNulty (LM) Clerk;

**Action:**

081 16/17 **Introduction and Welcome**

JS welcomed all to the Governing Body meeting at 7:30pm. SBam said a prayer of blessing.

082 16/17 **What we are hoping to achieve this evening**

Governors agreed that the light nights encouraged enthusiasm and productivity.

083 16/17 **Any other business**

KO has one item.

084 16/17 **Apologies**

Andrea Kirkland (AK) sent apologies which were accepted.  
Simon Bates (SBat) – see below.

085 16/17 **Governing Body Membership**

SBat has notified KO, JS and LM of his resignation from the Governing Body due to other commitments, leaving a vacancy for a Foundation Trustee Governor and the role of Vice Chair. Governors wish to sincerely thank SBat for his time, energy and expertise as part of our Governing Body.

HS agreed to ask the Trustees to recommend a replacement Governor.

**HS**

SR volunteered to act as Vice Chair. Governors happily accepted and thanked SR for this additional commitment.

**Agreed**

086 16/17 **Declaration of Business Interests**

There were no declarations of business interests in this meeting.

087 16/17 **Minutes of previous meeting**

Minutes of the meeting held on 30<sup>th</sup> January had been previously distributed. The minutes were agreed as correct and signed by JS.

**Agreed**

088 16/17 **Confidentiality**

Governors agreed that 080 16/17 second paragraph should be marked as confidential.

**Agreed**

089 16/17 **Matters arising and actions**

(113 14/15) Consider purchase re B Gregory – 'Bill's Bell'. Ongoing.  
(061 16/17) Source Prevent Training – KO to find online training. Ongoing.  
(061 16/17) New furniture request to H&S committee. Ongoing.  
(063 16/17) Bring data on Pupil Premium to FGB. Completed.  
(066 16/17) Bring benchmarking data to July meeting. Ongoing.  
(070 16/17) Bring camera for Governor photos. Completed.  
(073 16/17) Arrange for audit of PSF accounts. Completed.

(074 16/17) Complete SFVS and bring to FGB. Completed.

090 16/17

**Committees:**

**Curriculum Committee – Chair HS**

HS talked through the minutes which were agreed and signed by HS and JS. KO talked through how the £200 music funding had been spent on many different activities. The committee recommended the following policies for approval:

- History
- Art
- Visits

All policies had previously been distributed to all Governors, who unanimously agreed to accept these. JS, KO and HS explained how 'inclusion' features in all policies and practice throughout the school. Progress is measured and celebrated. SBam and SR asked how this could be advertised to existing and prospective parents, and how do prospective parents understand the difference between progress and attainment. KO and HS explained that parents are invited to visit and that there is a wealth of information available in different formats. Figures are effected by NOR, SEN and the reporting format. Governors discussed the value and shortfalls of reporting 'statistics'.

**Agreed**

**Finance Committee – Chair JS**

To be discussed under Annex 1

**Personnel Committee – Chair JS**

JS talked through the minutes. CP asked what 'pay portability' was. JS explained that a teacher's pay-scale is transferred with them to a new post. DCC are recommending removing the automatic element of this so that teachers who wish to reduce responsibilities can move down as well as up pay-scales. JS talked through staffing changes. The committee will meet again to discuss this further.

**Agreed**

**Buildings, Health and Safety Committee – Chair JS**

Following SBat's resignation, JS has volunteered to take on the role of Chair of this committee.

091 16/17

**Buildings**

This has been made a temporary separate agenda item due to the significance and impact of the recent oil leak resulting in the subsidence of the hall floor making this space temporarily unusable. JS talked through the present situation with the situation in the hall, DCC's responses, the diocese's response, and worse-case scenario. CP offered to read through the insurance policy to clarify wording and inclusions / exclusions.

**CP**

*HS left the meeting at 8:15pm*

092 16/17

**Headteacher's Report**

KO talked through the report which had been previously distributed. As previously advised, two children started Year 3 in February – governors had agreed a temporary increase in numbers via email. This has taken the total number in Year 3 to 13 and the total Lower Junior class size (including Year 4's) to 18. Some Year 4's are working in the Upper Junior class in the mornings.

Attendance is fluctuating and continues to be monitored.

JS wished it to be minuted that Governors are grateful that KO is able to keep the Safeguarding Portfolio up to date. For the last couple of years there have been almost weekly updates to this portfolio from both the Local Authority and central Government. It is excessively time-consuming making sure that all the updates are included, and that all staff and Governors continue to be aware of what is current.

093 16/17	<p><b>Policies</b> The following had been previously distributed and were accepted and adopted by Governors without amendments:</p> <ul style="list-style-type: none"> <li>• Smoking</li> <li>• Food</li> <li>• Health &amp; Safety inc First Aid</li> <li>• Children Missing from Education</li> <li>• Prevent Guidance</li> <li>• Staffing</li> <li>• Extremism</li> <li>• External Contributors (Visitors)</li> </ul>	<b>Agreed</b>
094 16/17	<p><b>Sports Funding and Pupil Premium</b> Sports Funding is all spent. Plans have changed slightly due to being unable to use the hall. Some Sports sessions are due to be held in the village institute and others at partner Primary schools. JS asked if additional adults were required to assist in walking the children down to the institute. KO replied that staffing was adequate.</p> <p>Pupil Premium is underspent. Data on progress has been analysed and shows better than predicted results. The initiatives are proving successful.</p>	
095 16/17	<p><b>School Improvement Plan</b> Previously distributed, KO talked through progress to date. Governors thank KO for the extremely clear presentation. There are no areas of concern.</p>	
096 16/17	<p><b>Chairs Report</b> Nothing to report.</p>	
097 16/17	<p><b>Extended Services / Explorers</b> CP talked through recent progress. The club remains generally well attended, and is OK financially. Some parents are slightly tardy in their payments. This matter is being addressed.</p>	
098 16/17	<p><b>Parent View</b> Nothing to report.</p>	
099 16/17	<p><b>Governor Photos</b> KO has brought in her camera and photos are to be taken at the end of the session.</p>	
100 16/17	<p><b>Budget</b> JS talked through the summary of last year's budget, the four year budget forecast, and the Annex 1 and Annex 5. Governors are confident that the Annex 1 (budget split) is accurate and reasonably 'cushioned', with the school in a strong financial position. SR asked what was known about the new funding formula. KO replied that it is still changing, but presently looks positive for Taddington.</p> <p>The Annex 1 was formally agreed by Governors and signed by JS. The Annex 5 was formally agreed by Governors and signed by JS.</p>	<b>Agreed</b> <b>Agreed</b>
101 16/17	<p><b>Schools Financial Value Standard (SFVS)</b> KO talked through the SFVS which was formally agreed by Governors and signed by JS.</p>	<b>Agreed</b>
102 16/17	<p><b>Virements, Approvals, Disposals and Inventory</b> Nothing to report</p>	
103 16/17	<p><b>SEND</b> KO informed Governors that there is now an additional child on the SEN register. Reviews will occur in the summer. SR and SBam asked if any groups of children</p>	

were not meeting expectations. KO replied that some children in Year 3 were struggling. Some mid-year data has shown areas of concern but could be ambiguous and further assessment are being carried out to identify the scale of the problem. The July data will show a more accurate picture of progress made. Pupil Premium is benefitting the children with the provision of booster sessions.

104 16/17 **Safeguarding**

KO reminded Governors of the briefing at Peak Dale school on 10<sup>th</sup> July – 4pm. All are welcome to attend. There was nothing further to report.

105 16/17 **Governor Visits**

CL visited on 22/3 and toured the school.

KO distributed the summer visit schedule – all Governors are welcome to attend for these specific dates/events, or contact school with other availability.

106 16/17 **Correspondence and Information for Governors inc Training**

KO reminded Governors that there is training at Burbage School on the Roles and Responsibilities of Governors on the 5<sup>th</sup> April from 6-8pm.

Group Governor training is to be purchased from DCC on a brief review of many aspects of School Leadership and Management. KO to book with DCC for a Monday evening in June or July.

**KO**

There is Online Safety training for staff at Governors at Chesterfield on 26<sup>th</sup> April. Any Governor wishing to attend should contact KO.

107 16/17 **AOB**

KO spoke to Governors about how school dinner payments are made, with DCC collecting payment from school for all dinners taken, and parents individually reimbursing school for their children's meal. All parents should pay at the beginning of the term for the term. Any day's absence will be deducted from the following terms payment. Unfortunately there are some parents who regularly fail to make payment. KO has written to these parents explaining the situation and asking for timely payments to be made. Should the situation worsen, the option of a school dinner will be withdrawn from those children. Governors expressed concern and disappointment over this situation and the waste of staff time in chasing these payments, and requested to be kept informed. The school policy is to not exceed a debt of £20.

**What have we achieved that will make a difference to the children in our school?**

Governors are confident that the finances and management of the school continue to run smoothly.

The meeting ended at 10:00pm.

Date of next meetings: **Monday 22<sup>nd</sup> May 2017**  
**Monday 17<sup>th</sup> July 2017**

All meetings start at 7:30pm and are held in Taddington School.